

NORTHWESTERN REGIONAL JAIL AUTHORITY
Minutes
Meeting of Members
January 15, 2015

The Regional Jail Authority meeting was called to order at the Community Corrections Center, 147 Fort Collier Road, Winchester, Virginia 22603 at 10:00 a.m.

PRESENT:

Frederick County

John R. Riley, Jr.
Charles DeHaven
Sheriff Robert Williamson

City of Winchester

Sheriff Les Taylor
Mayor Elizabeth Minor
Chief Kevin Sanzenbacher
Eden Freeman

Clarke County

David Ash
Barbara Byrd
Sheriff Anthony Roper

Fauquier County

Katherine Heritage

ABSENT:

Chester Stribling
Robert Wells
Jimmy Wyatt
Sheriff Charlie Ray Fox, Jr.

STAFF PRESENT:

James Whitley, Superintendent
Gene Boyce
Kim Wilson
Capt. Lisa Saville
Sgt. Denzil Cooper

VISITORS:

Onofrio Castiglia, Winchester Star

I. CALL TO ORDER

Mr. Riley called the meeting to order at 10:02 a.m.

II. APPROVAL OF AGENDA

Mr. Riley moved Agenda Item #VII Election of Officers to Agenda Item #II and turned the meeting over to Mr. Whitley to run the elections due to the impending retirement. A motion was made Mr. DeHaven to approve the agenda. Mayor Minor seconded the motion. The Authority unanimously approved.

III. APPROVAL OF THE MINUTES FROM NOVEMBER 13, 2015

Mr. Riley solicited a motion to approve the minutes from the November 13, 2014. A motion was made by Ms. Heritage to approve the minutes. The motion was seconded by Mayor Minor. The Authority unanimously approved.

IV. EMPLOYEE OF THE QUARTER RECOGNITION

The Authority recognized Sgt. Denzil Cooper, as the Jail's Fall 2014 Employee of the Quarter.

V. ELECTION OF OFFICERS

Mr. Riley recommended Mr. DeHaven as Chairman. The motion was seconded by Mayor Minor. The Authority unanimously approved.

Chief Sanzenbacher recommended Sheriff Taylor as Vice-Chairman. The motion was seconded by Mr. Ash. The Authority unanimously approved.

COMMITTEE APPOINTMENTS

Mr. Riley requested those members currently serving on the Jail Authority Committees to remain on those committees and assigned members to fill existing vacancies. Ms. Freeman was appointed to replace the vacancy on the Finance Committee.

Finance

Charles DeHaven, Chairman
James Wyatt
Elizabeth Minor
David Ash
Katherine Heritage
Eden Freeman

Personnel

Katherine Heritage, Chairman
Sheriff Robert Williamson
Jimmy Wyatt
Sheriff Anthony Roper
Robert Wells

Construction

David Ash, Chairman
Sheriff Robert Williamson
Sheriff Charlie Fox, Jr.
Chief Kevin Sanzenbacher
Chester Stribling

VI. APPROVAL OF FY 16 BUDGET

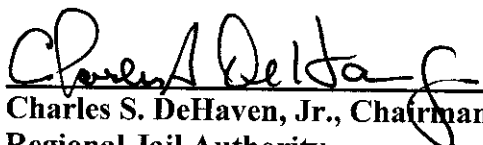
Because there is still more work to be done on the FY16 Budget, Mr. Whitley asked that this agenda item be tabled until after the Finance Committee Meeting, which is scheduled immediately after the Jail Authority Meeting. Mr. Whitley will schedule a special meeting of the Jail Authority in the next few weeks.

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VII. ADJOURN

As there was no further business brought before the Authority, the meeting adjourned at 10: 20 a.m.

Respectfully Submitted,


Charles S. DeHaven, Jr., Chairman
Regional Jail Authority