

# FY21 ANNUAL REPORT



1991

2021

SAFETY & SECURITY -  
THE PRIORITIES OF OUR PROFESSION

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## History of the Jail

1845 - The Frederick Jail located on Cameron Street (Tater Hill) in Winchester, Virginia was built.

1949 - An addition to the facility was built, increasing capacity to 24 inmates (with 3 segregation cells).

1978 - The average daily population was nearing 60 inmates, requiring the facility to double bunk



1979 - The Regional Jail concept was originated. Frederick, Clarke, Warren, Page, and Shenandoah Counties, and the City of Winchester collaborated to balance populations among the different county jails, with females to be housed in Berryville and the male inmates to be housed in the Winchester facility.

1987 - The local jurisdictions of Clarke, Frederick and the City of Winchester established the Jail Board to address the issue of the rising inmate population. They moved rapidly to obtain State approval for funds for construction.

1988 - The Regional Jail Board hired administrator Darnley Hodge and the design of the building began.

1989 - The drawings for a 100,024 square foot regional jail were approved. In October of 1989, the contract for construction of the new facility was awarded to Howard Shockey & Sons.

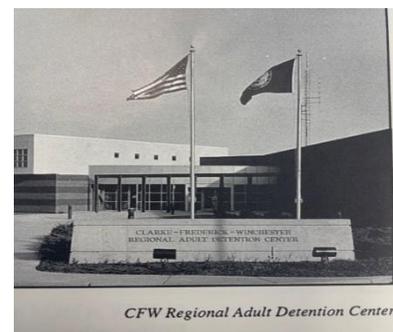


CFW Staff transporting inmates to the new facility.

1990 - A 27,000 square foot Jail Annex was established in the former Capitol Records/Lacquer Building in the Winchester Industrial Park, to lessen the overcrowding and to test a new concept in corrections, direct supervision, which is the concept being utilized now. In December, the inmates from the Annex were moved to the completed Work Release facility, along with inmates from the Clarke County Jail.

1991 - In February, the new Clarke-Frederick-Winchester Regional Adult Detention Center was completed, on time and under budget. The new facility was dedicated on March 8, 1991.

1998 - Fauquier County joined the Regional Jail, and shortly after the name changed from CFW Regional Adult Detention Center to CFFW Regional Adult Detention Center.



2005 - With the population exceeding 500 inmates, a new Community Corrections Center was built along with the final design of Pod 3, a new medium security housing unit. The Jail Board was reorganized as a Jail Authority and the name of "CFFW" was changed to "Northwestern Regional Adult Detention Center".

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## Change of Command

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On December 31, 2020, James F. Whitley retired from his position as Superintendent at Northwestern Regional Adult Detention Center after serving for 8 years. Clay A. Corbin was appointed Interim Superintendent of the facility until he was formally appointed Superintendent on April 1, 2021.



*James F. Whitley*



*Clay A. Corbin*

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## From the Jail Superintendent

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Fiscal Year 2021 marked the 30th anniversary for the Northwestern Regional Adult Detention Center (NRADC). In commemoration we will be returning to our original format for the Annual Reports. The Annual Report is the Jail's story for the past year which is composed of our challenges, our successes, our amazing staff, and our future goals. It should be more than a collection of statistics because we are far more than a collection of statistics. We are a premier correctional facility that strives through innovation and a relentless drive to serve the communities of Frederick County, Clarke County, Fauquier County, and the City of Winchester.

We have held three different names in our 30 years. We started out as CFW Regional Jail (Clarke, Frederick & Winchester) in 1991. Around 2001, we became CFFW Regional Jail (Clarke, Frederick, Fauquier & Winchester) and finally in 2005 we became NRADC. We were the first ACA accredited regional jail in the country as well as the first co-located adult and juvenile detention complex in Virginia. Over this 30-year period we have grown tremendously in terms of inmate population, staffing, and services provided to the community. In 1994 the average daily population was 250 with a total of 100 employees. In FY21, we have 183 employees with an ADP of 630 (this ADP is lower due to prior COVID releases).

Much of our success can be attributed to the relationship between the Regional Jail Authority, the Detention Center Staff and our Communities. The Regional Jail Authority is committed to promoting the development of our staff as well as the constant enhancement of the quantity and quality of our programs. We are very fortunate to have a Jail Authority that recognizes that the investments in developing staff and programs is the bedrock of our continued success and designation as one of the leading correctional facilities in the correctional world. Our phenomenal staff is our greatest asset as an agency. Their relentless effort, dedication and vision are invaluable and without measure.

To say that FY21 was an unprecedented year would be an understatement. COVID-19 turned the world of corrections upside down. Unlike many businesses we did not have the luxury of working from home and social distancing does not exist in our correctional congregate setting. While in midstream, we had to reinvent our entire system of housing and our application of all our daily practices. Both sworn and civilian staff have risen to confront this challenge and continue to on a daily basis. We, as a facility, are stronger for it. As the Benjamin Disraeli quote puts it, "There is no education without adversity".

In FY22 we will resume our historic tradition of implementing new and more improved programming. We are working with several governmental agencies, professional vendors, and educational agencies as we speak to do just this. While our administration may have changed, our mission and philosophy will not. We are not an autocratic agency but instead one that endeavors to employ a system of participatory management. The truest most noble way for us to serve our communities lies in our ability to rehabilitate and introduce those in our care back into society... successfully. When we accomplish this, the incarcerated individual benefits, the Jail benefits, and the community benefits. That mindset is the future of corrections. I am happy to say that this is the charge we will be leading today and, in the years to come. I apologize for the length of this article. As the old preacher says, "I could write shorter sermons, but once I get started, I'm too lazy to stop".

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## The Regional ADC

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Northwestern Regional Adult Detention Center is located just east of Winchester at 141 Fort Collier Road in Frederick County, Virginia. The Detention Center is a medium security, direct supervision adult detention center that consists of 3 buildings and can house up to 900 inmates.



Officers are in direct, barrier free contact with the inmate population. This pro-active approach results in better control of the inmate's behavior and is conducive to reducing stress which is usually inherent in corrections.



Our mission is to provide incarceration and other court services in support of criminal justice operations in the Counties of Clarke, Fauquier, Frederick, and the City of Winchester. Our vision is to serve as a fully accredited criminal justice agency where security and safety are the operational priorities of a highly trained staff who aspire to the operational imperatives of Security & Safety, Integrity, Courage, Loyalty, Teamwork, and Professionalism.

## Statistics FY21

**POPULATION:**

Average Daily Population	630
Out of Compliance (average)	189
Prisoner Days – Clarke County	7,628
Prisoner Days – Fauquier Co	37,407
Prisoner Days – Frederick Co	107,780
Prisoner Days – Winchester	73,146

**SECURITY:**

Inmate-Inmate Assaults	52
Inmate-Staff Assaults	15
Use of Force – Hands on	209
Use of Force – Chemical	59
Use of Force – Less lethal	2
Winchester Med – officer staffing	680

**TRANSPORTATION:**

Winchester Medical Center	225
Local courts	3,158
Doctor/Dental offices	504

**COMMUNITY CORRECTIONS:**

Work Release inmates	0
Electronic Monitoring (monthly avg)	16
Comm. Inmate Workforce (monthly avg)	14
CIWF man hour dedicated	23,987
Volunteer hours	0
Anger Mgmt. Course	0
Substance Abuse Course	0
Offender Re-entry - graduated	70
Fathers/Mothers In Training	85

**SUPPORT SERVICES:**

Meals served	744,790
Cost per meal (avg)	\$1.44
Medical contacts	29,323
Chronic care admissions	766
Mental Health contacts	3,642

**ADMINISTRATIVE SERVICES:**

Grievances	113
Job related injuries - Staff	15
Inmate related injuries	57

Inmate Cost per day \$92.22

**COURT SERVICES:**

Local Probation referrals	265
Closure rate (misdemeanants)	53%
Closure rate (felonies)	65%
Pretrial placements	516
Court appearance rate	86%

**BUDGET: (INCLUDES ENCUMBRANCES)**

Personnel costs	\$15,065,821
Overtime/Holiday/Shift Diff.	940,013
Inmate Health care	2,199,808
Food Services	1,084,771
Utilities/Insurances	1,096,172
Debt Service	1,588,788
Other	813,830
<b>Total</b>	<b>\$ 22,789,203</b>

*What a difference 30 years makes...Stats from the Past:*

Total budget for FY91-92.....	\$ 3,416,678
Meals served FY94.....	203,689
Total prisoner days FY94.....	60,125
Transports to local courts FY95.....	2,330
Mental Health referrals FY95.....	52
Medical screenings FY98.....	1,521
Pretrial placements FY00.....	348
Average cost per meal FY01.....	\$1.25
Personnel costs FY04.....	\$6,523,838
Average Daily Population FY05.....	501
Inmate-Staff assaults FY08.....	2
Work Release Population FY10.....	65
Overtime/Holiday/Shift Diff FY14.....	\$387,643
Medical contacts FY16.....	42,152
Electronic monitoring inmates FY18.....	201
Grievances FY20.....	57

## Administrative Services

The Administrative Services division is under the command of Captain Patty Barr. It is responsible for all administrative functions including Accounting, Accreditation and Certification, Information Systems, Investigations, Personnel, and Staff Development and Training.

### ACCOUNTING:

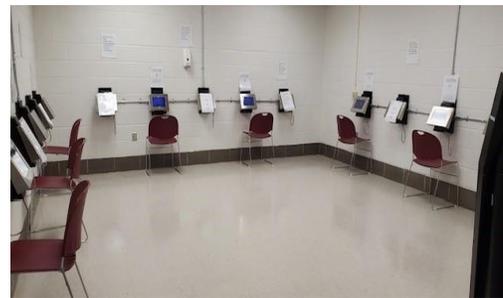
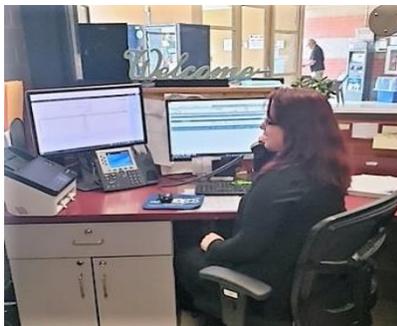


The Accounting Department is responsible for inmate accounts, accounts payable, procurement, contract management, budget management, and customer service operations. This department is supervised by the Business Manager, Lynn McKinley, with two Accounting Technicians and one Customer Service Representative.

In FY21, Accounts Payable processed approximately \$3.1M in purchase card invoices.  
Inmate Accounts wrote 3,378 checks in FY21.

In FY21, the facility started a new visitation procedure. With the introduction of tablets for the inmates, family members and friends are now able to visit off site, by phone or computer. On-site visits are provided at no cost to friends and family during normal business hours and are processed by the Customer Service Representative.

In FY21, over 2,000 on-site visits were processed.



The budget for FY21 totaled more than \$22M, with personnel costs accounting for over 70% of the budget.

### ACCREDITATION AND CERTIFICATION:

The Accreditation Department is responsible for ensuring that the facility meets all required Department of Corrections standards.

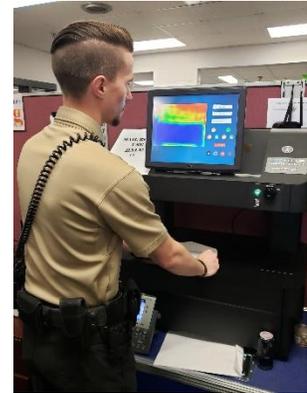
During FY21, the facility underwent a recertification audit with the Virginia Criminal Information Network (VCIN) and received 100% in compliance with FBI requirements to maintain certification and practices.

Northwestern Regional Adult Detention Center received 100% compliance in the Triannual DOC audit.

## ACCREDITATION AND CERTIFICATION, CONT:

A smeared spot on a piece of mail could indicate being soaked in unknown substances.

This department was tasked in April of 2021 with the implementation and creation of a Mail Room department. Sergeant Delilah Mays oversees two officers whose primary functions are to scan all incoming inmate personal mail and upload it to the inmate tablets for viewing. This eliminates any contraband that may be hidden in mail from reaching the back of the Jail. Mailroom staff play a vital role to detour the introduction of illicit substances into the facility.



## INFORMATION SYSTEMS:



Ofc. James Cooper oversees the management, repair, and upgrading of the facility's Information Technology systems and is assisted by Alain Bailey. This includes offender management software, file storage, servers, and all other devices crucial to the facility's technology operations.

IT staff responded to 989 work orders in FY21.

Approximately 355 tablets are available for use to the inmates. These tablets have automated the inmate request form procedure and allow inmates to have remote visits and/or messaging with friends and family, play games, watch movies, listen to music, and access educational material.

## INVESTIGATIONS:

The Investigator, COIII Kim Benson, works closely with local law enforcement, defense attorneys, and criminal prosecutors. This position is responsible for conducting all internal affair investigations, the collection and disposal of evidence, testifying in court proceedings, and the collection and preparation of statements and written reports.

In FY21, the Investigator had 19 direct indictments.

## PERSONNEL:

At the end of FY21, there were 137 sworn staff and 47 civilian staff employed. NRADC had 12 sworn vacancies and 9 civilian vacancies.

Administrative services enforce all policies regarding the selection, retention, and promotion of all staff. The Regional Jail Board is governed by the personnel policies of its fiscal agent, Frederick County, and its personnel department. Administrative Assistant Kim Wilson is responsible for all new intakes for the Jail. In FY21, there were 21 new hires.

## STAFF DEVELOPMENT & TRAINING:

The Northwestern Regional Adult Detention Center has an on-going training program that utilizes numerous resources. All sworn staff are required to complete 24 hours of training every 2 years, that consist of career development, legal updates, and cultural diversity training. Lt. Michael Parker is over this department and ensures all staff meet the requirements. All new sworn staff are required to attend the Skyline Regional Criminal Justice Academy within their first year of employment, which consists of 10 weeks of training. Staff also have other opportunities to attend specialized training to assist with furthering their career and assisting the facility with upholding safety and security.



During FY21, the facility re-evaluated the Special Operation Training Team (SOTT). This team consists of 23 members and meets 6 to 8 times a year for training and to discuss procedures. Some of the training that is conducted is restraint chair placement, high risk transports, disturbance training, and numerous other subject matters that assist the facility with maintaining safety and security. To become a SOTT member, an officer must apply for the position.



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## Community Corrections

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The Community Corrections Division is under the command of Captain Shawn McQuaid. The Community Corrections Center has been operational since 2006. Over the past 15 years, staff have established strong relationships with all the local government agencies. Community inmate workforce, home electronic monitoring, programs, and work release are all part of this division. These programs help men and women return back into the community with a significantly better chance for a successful reintegration, new skills and a fresh perspective on life.

### COMMUNITY INMATE WORKFORCE:

The Community Inmate Work Force (CIWF) program is set up to assist local government and nonprofit organizations by providing inmate workers to perform various jobs and tasks. To participate in the CIWF, the inmate cannot have any violent charges, previous escapes, or sexually oriented charges. They must have less than 2 years to serve on their sentence and their jail conduct must be exemplary, showing good work behavior within the facility. Once the inmate shows these traits and are sentenced, their criminal history is thoroughly screened and sent through the Chain of Command for further approval.

Due to COVID concerns and restrictions in FY21, the CIWF program operated at a fraction of its normal capacity. The litter crew only operated during the months of May and June. However, they collected 6.5 tons of litter along the roadways. The community felt the absence of the work force litter crew, with multiple articles being published in the Winchester Star noting the amount of trash along the roadways.

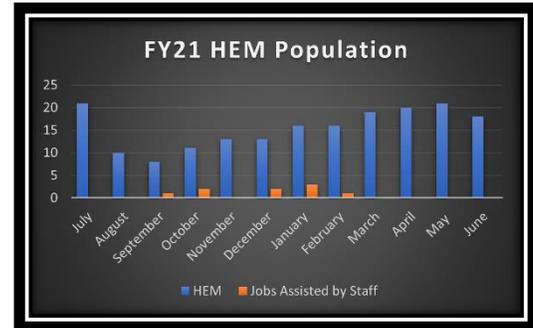
The CIWF program is responsible for keeping 6 different areas mowed and landscaped. The primary area is NRADC along with the adjoining Juvenile Center and Esther Boyd Animal Shelter. Other areas include Court Services, the grounds adjacent to the Frederick County Sheriff's office, and the Frederick County Range and the impound lot.

During FY21, the Community Corrections division expanded the garden by planting more traditional vegetables such as cabbage, tomatoes, squash, zucchini green beans, cucumbers, cantaloupe, and watermelon. Peppers have been cultivated to grow as well as bird egg beans (soup bean). There are several other ideas to expand food production such as raised beds for strawberries and starting an orchard for items that can be planted for a fall harvest. Everything harvested in the garden is processed by the CIWF and IWF workers and added to the meal plans for the inmates.



## HOME ELECTRONIC MONITORING:

The home electronic monitoring program became the only alternative incarceration program during the period of March 2020 through July 2021 due to the global pandemic. It afforded qualified inmates the opportunity to successfully reintegrate into the population despite the pandemic by allowing them to seek employment opportunities to provide for their families. During FY21, the Pre-incarceration HEM program was introduced. This program allowed qualified inmates who meet the criteria to begin their stay on home electronic monitoring without having to go through the jail booking process, reducing their risk of being unnecessarily exposed to COVID.



## PROGRAMS:

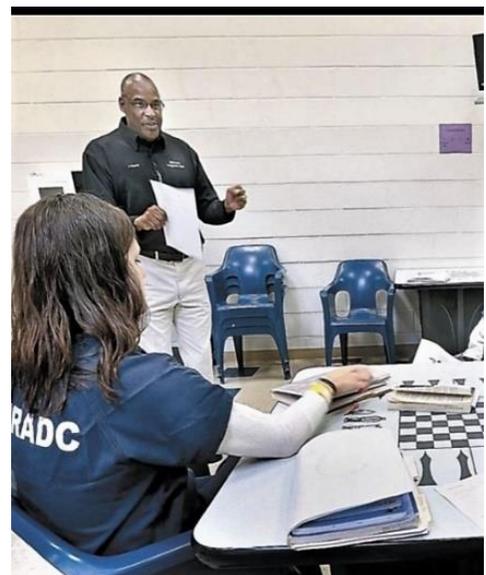


A variety of programs are provided at NRADC. The administration is committed to providing programs to assist inmates in their rehabilitation process. Volunteers play a significant role in providing these programs as well as dedicated staff. Andy Anderson oversees the program, which includes 4 other staff members.

As with many other departments in the Jail, COVID-19 restrictions weighed heavily upon the administration and participation in the various programs offered by the facility. Access to the facility and inmates was restricted making it difficult to conduct programs.

The Offender Re-entry Transition Program (ORTP) was extended from 90 days to 120 days, allowing more time for instruction on the various subjects of the program. ORTP inmates can either volunteer for the program, or are court ordered and primarily have a substance abuse problem. They are assessed upon entry using an evidence based validated risk/needs assessment tool. Each inmate has their own individualized treatment plan prepared by their counselor. The programs staff provides interactive educational classes to both men and women.

Individuals who graduate from the ORTP have a recidivism rate of 25% compared to the national average of 66%. To date, there have been over 2,000 graduates since starting the program in 2005.



## PROGRAMS, CONT:

The Programs department hopes to expand their services in the coming year if COVID restrictions ease. Volunteers have not been able to return to the Jail due to the pandemic. They are an important part of programs, providing AA, NA, and religious services to the inmates.



## WORK RELEASE:



The Work Release program offers an opportunity for qualified inmates to work outside of the Jail to pay court fines, child support, facility fees, outside expenses, and provides them with the means to integrate back into society upon release with employment. This program is the least restricted in the facility and inmates are thoroughly screened to be considered eligible to work.

Participants in this program are prompt, reliable, motivated, and cooperative, with the desire for full-time employment to maintain upon release.

During FY21, the work release program was shut down due to COVID-19. Given the severe shortage of workers in this area, employers have recently contacted the Work Release specialist, Tiffany Thomas, for qualified inmates to participate in the Work Release program, and the program has slowly re-opened with the hopes of pre-pandemic eligible inmate participants.

Work Release inmates, like the one pictured to the right (Randall Shobe), are offered a wide variety of different industries to work in. Employment can range from the fast-food industry to construction, to temporary staffing agencies.



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## Security

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The Security division is run by Captain Heath Custer. The Security Division consists of 5 Lieutenants, 13 Sergeants, and up to 100 officers. There are 4 Security teams and a Classification unit. Each team consists of up to 25 officers who oversee the daily operations of the facility, supervising up to 600 inmates in two buildings, with 28 separate housing units.



During FY21, the Security Division encountered many firsts. Trying to maintain a 24/7 operation while in the middle of a pandemic proved to be quite challenging. Officers were ordered to wear face masks for both their protection and the protection of the inmates. Each staff was issued N-95 masks and surgical masks. With a limited supply of masks, divisions worked together to reuse masks by using UV light exposure. Often times, staff struggled with the different stances of the Center for Disease Control (CDC), the local

health departments, and their own viewpoints. In December, the facility was faced with a major outbreak of COVID, with one team having over 80% of its team out with COVID. Staff are now unified in the pursuit of keeping COVID out of the facility.

In FY21, the booking department processed over 3,600 commitments. Each new incarceration undergoes a vigorous booking and screening intake process that can take up to several hours to complete. Each inmate is pat searched and then put through a body scanner to detect drugs or other dangerous materials. COVID testing and a medical screening are now a part of the booking process.



Once an inmate is incarcerated, they will spend 15 days in Phase I. This phase serves three distinct functions: classification, where staff run criminal histories and do one on one interviews with the inmate to determine housing; programming, so the inmates can learn facility rules and procedures; and lastly containment which helps the facility to manage the spread of COVID-19. Once Phase I is completed, the inmate is moved to Phase II, which is general population. This phase has added leisure and privileges. Inmates then have the opportunity to move to Phase III which consists of IWF, CIWF, WR, HEM, and inside facility programs.



In FY21, Classification staff conducted 2,783 separate housing moves.

## Support Services

This Division is under the command of Captain Tana Jones. This Division has responsibility for all support functions, including Food Service/Inmate Workforce, Maintenance, Medical, Mental Health, Property, Records and Transportation.

### FOOD SERVICE/INMATE WORKFORCE:

The Food Service Department operates three full-service kitchens, consisting of (8) staff members. The Food Service Manager, Dana



Knave, oversees the department and (7) Food Service Assistants, who direct approximately 50 inmate workers in the preparation and serving of meals.



During this fiscal year, the facility implemented a ServSafe Manager Class. This program is designed to allow inmates to obtain a management certification in preparation for employment upon their release. To date, the facility has had a total of 81 inmates participate, with 56 obtaining their ServSafe Manager Certification.

- ❖ 744,790 meals served
- ❖ Average cost per meal \$1.44



The Inmate Workforce Program consists of approximately 60 inmate workers who have the responsibility to work in various areas of the Jail. Some duties that the inmates perform are kitchen duty, laundry, janitorial, painting and maintenance. Inmates who participate in the program can earn judicial good time that could reduce their sentence. This program allows the inmate to obtain skills to utilize once they are released and saves taxpayer funds by not hiring extra positions for those duties.

### MAINTENANCE:

#### Completed projects in FY21:

- ❖ Designed, fabricated, and installed Main Jail visitation stairwell door to meet Fire Marshall policy.
- ❖ Replaced X-1 door panels that were damaged.
- ❖ Reconfigured Main Jail Administration work areas.
- ❖ Built UV sanitation cabinets and installed low microbe air filters to combat COVID.
- ❖ Installed a body scanner in the CCC classroom.

The Maintenance Department is under the direction of Mark Kinder, Maintenance Supervisor



and includes four Maintenance Technicians. This department is responsible for a wide array of complex equipment and facility maintenance activities. These functions are performed on a 33-acre campus composed of (3) high security residential buildings totaling more than 195,300 square feet along with a 7,200 square foot storage and maintenance building. Each of the

## MAINTENANCE, CONT:

high security residential units include a commercially configured kitchen and laundry area, as well as a highly technical security control system. During FY21, the Maintenance Department completed 5,142 workorders. About 36% of those workorders were plumbing issues.

## MEDICAL:



The Medical department is run by Director of Nursing, Allena Kovak and Assistant Director of Nursing Angie Tanner. There is also a Medical Administrative Assistant and (11) Correctional Nurses. The Medical department provides health care services to the inmate population. These services include medical, dental, and mental health care.

During FY21, the medical department continued to struggle with maintaining full time correctional nurses, with (7) being vacant throughout the fiscal year. Contract nurses were utilized to fill the positions so that proper medical care would be available 24/7, costing the facility over \$532k.

FY21 was a difficult year for the Medical Department. Along with critical nursing shortages, the global pandemic of COVID forced a change in the approach to inmate healthcare. Outside agencies, including the health department, the National Guard and the Virginia Department of Health have been crucial in battling the pandemic, providing insight and guidelines on the unprecedented virus.

### COVID Statistics:

- Over 1,405 PCR tests were completed
- 381 inmates tested positive for COVID-19
- Vaccinations – 233 inmates

- Responded to 61 medical emergencies
- 231 transfers to WMC
- Completed 18,996 treatments for patients, compared to 14,466 in FY20
- Completed 7,885 doctor/dental clinics
- 468 medical transfers to other facilities

FY21 also brought a large increase in the amount of chronic care patients. The average number of inmates with chronic care conditions each month was 204, compared to only 123 in FY20. Out of the 2,192 admission screenings done, 776 identified as having a chronic care condition.

There was also a drastic increase in the Jail's Anthem and pharmacy costs due to the increase of a chronically ill inmate population. Anthem costs for FY21 was \$661,656, compared to \$216,659 in FY20. Pharmacy bills for FY21 were \$551,835, compared to \$454,901 in FY20.

**MENTAL HEALTH:**



Kevan Frye is the Director of the Mental Health

- 791 contacts with new patients
- 2,851 follow up contacts
- 785 psychiatric contacts
- 177 referrals for suicide assessment



Department, and is assisted by Stephanie Purdy, the Mental Health Consultant. This department is crucial in assisting inmates who have a mental illness and ensuring they receive the proper treatment. As with all other

departments, COVID-19 brought on new challenges to Mental Health. Group therapy sessions had to be discontinued and face to face contact was restricted. However, contacts were made via telephone to ensure continuity of care.

**PROPERTY:**

- Monthly stats:
- 50 cases of toilet paper
  - 20 cases of M, L, and XL gloves
  - 40 case of trash bags

The Property Department is responsible for verifying, storing, and securing all inmate personal property. This department provides a safe, secure storage area for

inmate’s belongings while incarcerated. The property department is also responsible for purchasing and procuring laundry/housekeeping items, nitrile/vinyl gloves, jumpsuits, and linens. During FY21, the property department updated the inventory supply and adjusted their hours to better meet the needs of the public.



**RECORDS:**



The Records Department is supervised by Tabitha Taylor and consists of (4) Records Clerks. This department is responsible for maintaining the records of both current and previous inmates as well as processing all paperwork on each inmate that is incarcerated and released. In addition, they are responsible for computing and monitoring sentences, communicating with other agencies including the Department of Corrections, Probation and Parole and various court systems to obtain needed information and to coordinate inmate court appearances. In response to the COVID-19 pandemic, Records coordinated video court with local court divisions and out of

- ❖ Over 3,600 commitments
- ❖ Over 3,500 releases

jurisdiction courts to keep the justice system moving since offenders could not be transported out of the facility.

## TRANSPORTATION:



The Transportation Department consists of (6) officers. This department is responsible for providing safe and secure transportation of inmates to/from courts, Department of Corrections, doctor appointments, surgical procedures, dialysis treatments, state mental health hospitals and various errands for the Jail. They maintain a fleet of 15 vehicles, ensuring inspections and maintenance are completed.

Miles driven in FY21.....59,775

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### Division of Court Services

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The Division of Court Services falls under the direction of Superintendent, Clay Corbin. This division includes Pretrial and Probation as well as the Alcohol Safety Action Program.

Kim Chmura is the Chief of Community Corrections, overseeing both Pre-Trial and Probation. These programs are an integral part of the criminal justice system in that when used in the early stages of the criminal process, it can prevent unnecessary jail time before trial, resulting in less jail costs and not depriving the defendant of their liberty. Probation is important because it allows the offender to work in the community, have the support of family and friends while attending counseling sessions, holds the offender accountable by requiring mandatory check-ins, and taxpayer funds are lessened by not housing them in jail.

Patricia Lowery is the Court Services Director and oversees the Alcohol Safety Action Program (ASAP). The mission of this program is to improve highway safety by decreasing the incidence of driving under the influence of alcohol and other drugs, leading to the reduction of alcohol and drug related fatalities and crashes. Completing this program (ASAP) is mandatory for all DUI convictions under Virginia State Code 18.2-271.1

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**Northwestern Regional Adult Detention Center Staff Members**


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Clay A. Corbin, Superintendent (20 years)

**Captains:**

Patty Barr – 33 years  
 Heath Custer – 17 years  
 Tana Jones – 22 years  
 Shawn McQuaid – 24 years

**Lieutenants:**

Denzil Cooper – 19 years  
 Daniel Cottrill – 19 years  
 John DeRito – 17 years  
 Larry Mackey – 14 years  
 Michael Parker – 15 years  
 Jackie Saville – 13 years  
 Robert Shank – 19 years  
 Wade Taylor – 16 years

**Sergeants:**

Franklin Garris – 16 years  
 Thomas Gosnell – 15 years  
 Jason Harding – 14 years  
 Erica Heironimus – 8 years  
 Clinton Hutzler – 13 years  
 Jason LeMarr – 20 years  
 Delilah Mays – 17 years  
 Jim McWilliams – 8 years  
 Craig Miller – 14 years  
 Jason Mowery – 14 years  
 Bradley Petitt – 9 years  
 Brian Robine – 10 years  
 Michelle See – 15 years  
 Neal Steward – 16 years  
 William Tabler – 18 years  
 Hunter Taylor – 9 years  
 Jeremiah Timbrook – 14 years  
 George Twigg – 8 years  
 Ryan Young – 9 years

**Correctional Officers:**

Justin Albany – 7 years  
 George Asare – 14 years  
 Daniel Ashwood – 3 years  
 Gary Athey – 1 year  
 Eric Ayers – 5 years  
 Laura Bain – 15 years  
 Samantha Bain – 13 years  
 Andrew Baker – 18 years  
 Kenneth Barrett – 10 years  
 Evan Barton – 2 years  
 Joshua Bearer – 2 years  
 Jonathan Beckley – 5 years  
 Isaiah Blancarte – 10 months  
 Robert Bowen-Burrell – 2 years  
 Joshua Brown – 6 years  
 Robert Burroughs – 8 years

**Correctional Officers cont.:**

Regina Butler – 19 years  
 Ethan Caldwell – 2 years  
 Curry Clevenger – 8 years  
 Becky Cole – 10 years  
 Michael Cressel – 11 years  
 Alan Crouse – 14 years  
 Christopher DeHaven – 1 year  
 Shane Delawder – 12 years  
 Chancey Dill – 4 years  
 Michael DiMaggio – 2 years  
 James Dorsey – 2 years  
 Amber Durham – 15 years  
 Thomas Eagan – 7 years  
 Michael Edwards – 11 years  
 Richard Fieo – 4 years  
 Samuel Finley – 4 years  
 Sean Foddrell – 7 years  
 Robert Fogle – 2 years  
 Tanner Foster – 6 months  
 Peggy Fox – 10 years  
 Travis Fritzges – 5 years  
 Alfredo Garcia – 2 years  
 Maria Goodwin – 5 years  
 Cassandra Green – 4 months  
 Jack Growden – 10 years  
 Carl Hall – 1 year  
 James Harpine – 13 years  
 Richard Haynes – 1 year  
 Matt Helsley – 14 years  
 George Hosby – 12 years  
 Jacob Kaiser – 1 year  
 Steve Keister – 13 years  
 Duane Kerns – 4 years  
 Cody Landis – 6 years  
 Daniel Largent – 7 years  
 Thomas Largent – 7 years  
 Dylan Lockwood – 3 years  
 Jeff Long – 19 years  
 Richard MacDonald – 7 years  
 Benjamin Mace – 4 years  
 Ashley Maslowski – 1 year  
 James McGeachy – 1 year  
 Austin McManaway – 9 months  
 Debra McNeil – 13 years  
 Benjamin Michael – 14 years  
 Meredith Moberly – 1 year  
 Jessica Mohr – 5 years  
 Jonathon Morgan – 10 months  
 Precious Muse – 1 year  
 Robert Neff – 14 years  
 Tiffany Pennington – 1 year  
 Jeb Pingley – 8 months  
 Brennan Piotter – 4 years

**Correctional Officers cont.:**

Jeff Ramsey – 13 years  
 Michael Reedy – 9 years  
 Eric Reid – 9 years  
 Adam Riggelman – 15 years  
 Brandon Ritter – 6 months  
 Katiria Rodriguez – 17 years  
 Brittany Romero – 9 years  
 William Russell – 13 years  
 Anthony Schein – 9 years  
 Evan Schmidt – 3 years  
 Christopher Schneider – 6 months  
 Ira Shaffer – 19 years  
 Hakim Shakir – 4 years  
 James Sherman – 17 years  
 Charles Simpson – 17 years  
 Karen Sloat – 6 years  
 Steve Sowers – 18 years  
 Allen Spangler – 13 years  
 Virginia Steward – 15 years  
 Elizabeth Stewart – 1 year  
 Tracy Stewart – 13 years  
 Coty Stinson – 9 months  
 Matthew Stockheim – 3 years  
 Ryan Strother – 8 years  
 Emi Tanabe – 16 years  
 Austin Tanner – 7 years  
 John Vidal – 3 years  
 Jeffrey Vormbrock – 9 years  
 Virginia Washington – 1 year  
 Hunter Williams – 2 years  
 Bobby Wilson – 10 years  
 Patrick Wilson – 2 years  
 Dennis Wise – 4 years  
 Ryan Zinzow – 10 months

**Investigator:**

Kim Benson – 8 years

**Information Systems Ofc:**

James Cooper – 7 years

**Civilian Staff:**

Danielle Abbott – 2 years  
 Patricia Affleck – 10 years  
 William Anderson – 20 years  
 Manda Ashworth – 15 years  
 Alain Bailey – 1 year  
 Jeff Beard – 5 years  
 Sandra Blye – 6 years  
 Bernie Boggess – 4 years  
 Carolyn Bradfield – 7 years  
 Karie Bradford – 10 months  
 Chief Kim Chmura – 10 years  
 Staci Coffey – 12 years  
 Holly Cook – 1 year

**Civilian Staff cont.:**

Jill Cornwell – 3 years  
 Bruce Curry – 18 years  
 Kristin Dodson – 1 year  
 Michael Fravel – 4 years  
 Kevan Frye – 22 years  
 Rebecca Heidenthal – 9 mths  
 Melody Hodgson – 21 years  
 Josh Horstman – 2 months  
 Steve Huffine – 3 years  
 Wendi Ingram – 30 years  
 Christine Johnson – 4 months  
 Mark Kinder – 11 years  
 Dana Knave – 21 years  
 Allena Kovak – 10 years  
 Sue Magaw – 6 years  
 Jennifer McDonald – 20 yrs  
 Lynn McKinley – 18 years  
 Todd Meyers – 4 years  
 Tina Minter – 6 years  
 Pauline Minton – 22 years  
 Jennifer Paige – 4 years  
 Melissa Perry-Beloti – 6 yrs  
 Stephanie Purdy – 13 years  
 Charlene Putrush – 6 years  
 Kathy Ritenour – 7 years  
 Betty Seay – 17 years  
 Michelle Shank – 17 years  
 Angie Tanner – 7 years  
 Brenda Tavenner – 3 years  
 Tabitha Taylor – 25 years  
 Emily Tenney – 2 years  
 Tiffany Thomas – 9 years  
 Kassidy Thorn – 1 year  
 Theresa Wagner – 2 years  
 Ashley Watson – 2 years  
 Cheryl Watson – 7 years  
 Kim Wilson – 38 years

**ASAP:**

Sherri Banks – 6 years  
 Angela Foreman – 5 years  
 Sheila Harden – 20 years  
 Trish Lowery – 35 years  
 Charity Nordgren – 1 year

**Retirements:**

*Doug Alger - 25 years      Marvin Bowers - 20 years*  
*Gene Boyce - 23 years      Linda Huff - 19 years*  
*Sandy Keister - 15 years      Fiddie Kenney - 14 years*  
*William McCann - 14 yrs      James Whitley - 8 years*

TOTAL COMBINED YEARS OF SERVICE – 1,794 YEARS AND 7 MONTHS

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## Northwestern Regional Adult Detention Center Jail Board Members

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Clarke County:



Chris Boies  
Jimmy Wyatt  
Sheriff Anthony Roper  
Doug Lawrence – Alternate

Fauquier County:



Sheriff Robert Mosier  
Christopher Butler  
Erin Kozanecki

Frederick County:



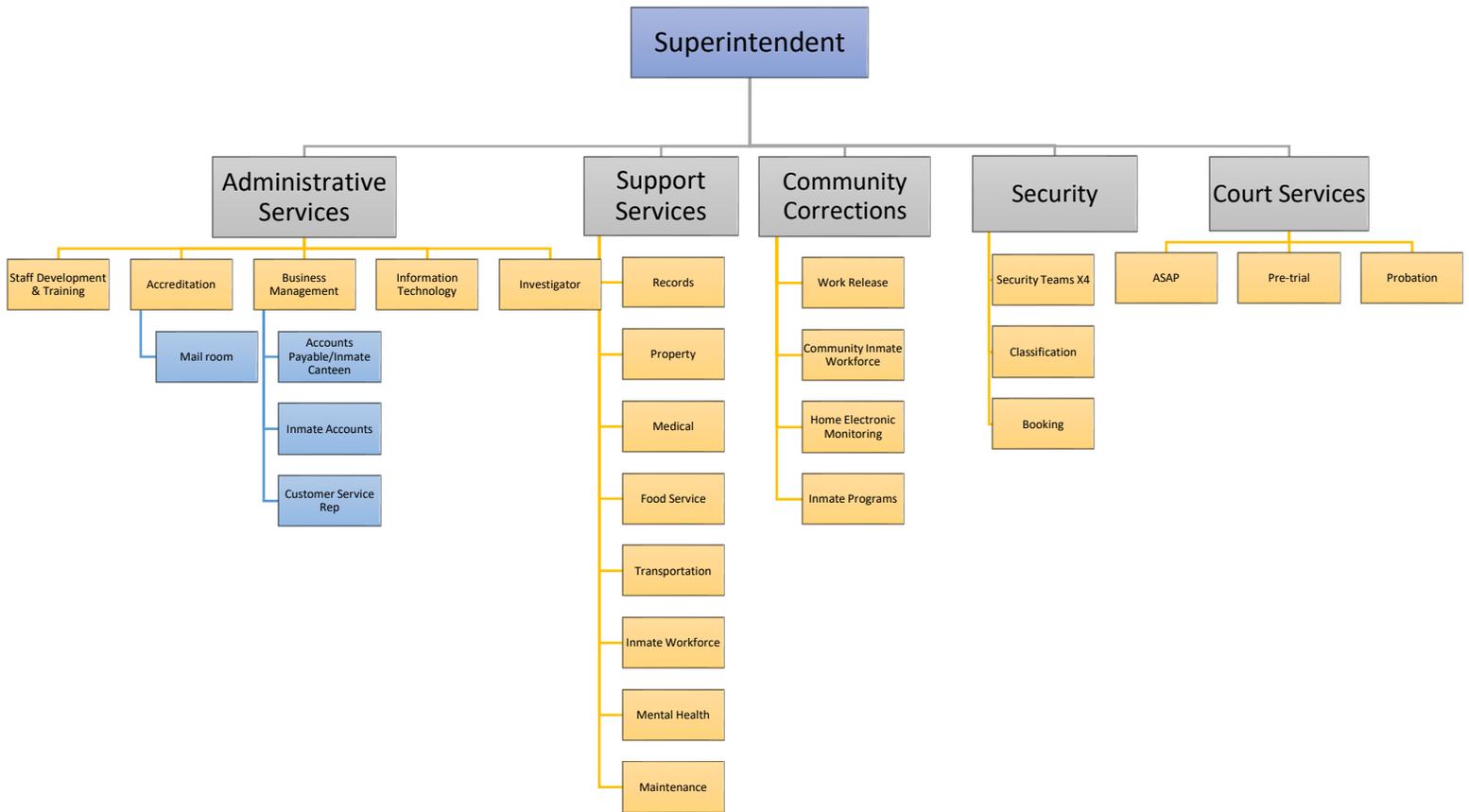
Jay Tibbs, Chairman  
Robert Wells  
Sheriff Lenny Millholland  
Judith McCann-Slaughter  
Charles DeHaven – Alternate

Winchester City:



Daniel Hoffman  
John Hill  
Chief John Piper  
Sheriff Les Taylor  
Mayor John Smith, Jr. – Alternate

# Northwestern Regional Adult Detention Center Organizational Structure



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## FY21 Accomplishments

- Upgraded the Intake Fingerprint and Imaging Systems
- Improved facility video surveillance system by bringing servers and clients up to date and repairing all defective cameras
- Created a Mail Room, which is responsible for scanning incoming inmate mail to help eliminate contraband brought into the facility by inmate mail
- Installed a new fuel tank for the Emergency Generator
- Developed the SOTT training platform
- Installed video visitation and inmate tablets into housing units.
- Achieved 100% compliance in the DOC Audit
- Successfully managed COVID-19 outbreak in the facility with only a 27% positivity rate

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## Goals & Objectives

- Develop a Servant Leadership Class Program for supervisors
- Develop a plan for installing a greenhouse to compliment the garden and propagation house for the CIWF programs
- Rebuild the Community Programs that have been stifled by COVID-19
- Acquire a mail scanner that will detect various substances without opening the mail
- Develop more training opportunities for sworn and civilian staff
- Replace the facility network switches
- Improve backup solutions on data servers
- Upgrade the virtual server environment
- Develop a MAT Program (Medication Assisted Treatment)
- Develop a partnership with Sinclair Health Clinic for Re-entry services
- Remodel the medical department to accommodate medical supply storage and security of workstations
- Restructure office areas in medical to accommodate a second exam room for completion of multiple patient clinics at the same time
- Strengthen partnership with Northwestern Community Services Board to ensure continuity of care for inmates after release

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## The Story of "Misdemeanor"

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I would like to introduce to you, Misdemeanor. This cat was given its name by one of our Community Inmate Workforce participants long ago. Misdemeanor was left abandoned at the Esther Boyd animal shelter. She escaped from there three times, according to local legend. After the last escape she took up residence on the Jail's property and was unofficially adopted by the Jail via the outside inmate workers. The inmate workers have since constructed a very well-built home for her located on the back dock of the Community Corrections Center. They also feed her daily. She patrols the 18 plus acre grounds keeping them free of rats, mice, and snakes. We know this because she often likes to leave her trophies on the back dock for us to see. By all physical accounts she appears to be very healthy, happy, and well adjusted. Misdemeanor has now been with us for several years.

The story of Misdemeanor is very symbolic of Northwestern Regional Adult Detention Center's goals with programming. Misdemeanor started out involuntarily incarcerated at the animal shelter with little to no future prospects. She was previously without a home, any help or care, or any path to create a different outcome. Fast forward to the present in which she is acclimated seamlessly back into society with a home, an abundant means for survival and a network of people caring for her that ranges from those incarcerated, to those employed by the Jail, as well as several visitors who stop by and randomly offer her treats.

This is the exact script we endeavor to provide for those in our programs. We often encounter those incarcerated at their lowest/worst times of their life. They generally have little hope or help at this point. We have the resources and the platform to change that. We can send them back into society better than the condition in which we received them. Specifically, to give them a foundation that results in a means and a clear vision of how to successfully reintegrate back into society and become a productive member of the community for them and their family.

*Clay A. Corbin, Superintendent*



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## Credits

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*Annual Report Committee:*

*Superintendent Clay Corbin*

*Captain Patty Barr*

*Captain Heath Custer*

*Captain Tana Jones*

*Captain Shawn McQuaid*

*Business Manager Lynn McKinley*

*Editor:*

*Lynn McKinley*

*Photographs:*

*Captain Tana Jones*

*NRADC staff*