

# Northwestern Regional Adult Detention Center



## 2020 Annual Report



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141 Fort Collier Road  
Winchester, VA 22603



## SUBJECT: Fiscal Year 2020 Annual Report

### Introduction

This Annual Report represents the highlights of the Jail’s FY20 activities and is intended to provide general information to the public regarding the Jail’s demographics, operations, and management posture. The information contained herein is compiled from statistics and reports maintained and generated throughout the year.

### Mission & Organization

The Detention Center’s mission is to provide correctional services in support of criminal justice operations in Clarke County, Fauquier County, Frederick County, and the City of Winchester. In addition to traditional incarceration operations, those services included Community Inmate Workforce Activities, Work Release, Home Electronic Monitoring (HEM), Local Offender Probation, and the formal monitoring of criminal defendants awaiting trial (Pretrial Services).

### Staff

The number of positions left vacant because of financial constraints in the FY 20 budget consisted of (1) sworn position and (4) civilian positions for a total of (5) vacancies. The budgeted Jail staff at the end of FY20 consisted of (149) funded Officer positions and (56) civilian positions.

### Personnel as of June 30, 2020

	Authorized	Assigned
<b>Sworn</b>	150	138
<b>Support</b>	(added Pretrial Intake clerk 7/1/19) 60	46
<b>Total</b>	210	184

## **Inmate Demographics**

The daily population during FY20 averaged 552 inmates, a decrease of approximately 10% from the FY19 average of 613. In FY20, females represented approximately 23% of the population.

There were 539 less Jail admissions in FY20 than in FY19. A total of 3,797 commitments were processed in FY20, a 12.5% decrease.

Use of the Jail among the four (4) participating jurisdictions in FY20 shifted slightly with Fauquier's share increasing by 0.14% (18.27%) and Winchester's share increasing by 0.38% (37.89%). Clarke County's share decreased by 0.40% (3.73%) as well as Frederick County who saw a decrease of 0.12% (40.11%).

## **Security Activities**

There were 187 incidents in FY20 that occurred which required some form of physical intervention to gain inmate compliance, protect an inmate from another, and/or to protect an inmate from themselves, compared to 164 incidents in FY19. Only 24 of the 187 incidents in FY20 involved the use of a chemical deterrent.

There were 13 incidents of inmate assaults upon staff, up five from the previous year.

## **Inmate Grievances & Litigation**

The inmate grievance procedure provides inmates a formal opportunity to appeal Detention Center operational and policy practices as well as their individual treatment. Inmates must exercise the grievance procedure prior to initiating litigation.

In FY20, inmates submitted (57) inmate grievances through the chain of command, a decrease of (6) from FY19. Only 11% of those grievances were determined to have merit and resulted in constructive action.

The only pending litigation was initiated in 2019. Although this case was initially dismissed, it was reopened upon appeal. We filed for summary judgement and are waiting for a ruling from the court.

## **Inmate Support Services**

Chronic care admissions decreased by approximately 48% in FY20. A total of 627 inmates were identified at the time of admission as suffering from some serious chronic health condition, compared to 1,205 in FY19. The number of persons admitted with a pre-existing mental illness increased this year. A total of 700 inmates admitted this year acknowledged a pre-existing mental illness at the time of their incarceration, up from 685 in FY19.

Operating three (3) full-service kitchens, the Food Service staff prepared a total of 663,918 meals in FY20, at an average cost of \$1.42 each.

The Transportation department conducted many inmate transports during FY20:

Local courts: 3,509 Inmates transported

Department of Corrections: 103 Inmates Transported

Doctor/Dental/Other appointments: 793 Inmates transported

## **Inmate Work Activities**

The Work Release population during FY20, (not including April, May and June due to COVID-19 program closures) averaged about 42 inmates, comparable to 34 in FY19. The Community Inmate Workforce Program contributed more than 56,800 man-hours of labor to our surrounding communities, comparable to 71,525 hours in FY19. The reason for the disparity is due to CIWF activity ceasing because of COVID-19 restrictions.

## **Jail Diversions**

An average of 19 inmates per month were assigned to the Detention Center's Home Electronic Monitoring (HEM) Program in FY20.

## **Court Service Activities**

The Alcohol Safety Action Program (ASAP) received 1,204 referrals in FY20, 12% less than in FY19 when 1,368 were received.

Local Probation referrals totaled 351. About 79% of the referrals were deferred dispositions. Performance measures include successful closure rate for misdemeanants (72%) and successful closure rate for felons (65%).

Pretrial Services received 610 placements in FY20. Out of all the pretrial placements, about 55% were released to Pretrial supervision with a secure bond. Performance measures include successful closure rate (86%), court appearance rate (91%), and public safety rate (89%).

## Inmate Program Activities

The Jail's Inmate Program Section provided Offender Reentry Training (ORTP), Anger Management Training, Substance Abuse Awareness, Father's in Training (FIT)/Mother's in Training (MIT) and Pre-Release Orientation for the inmate population during the year. The number of inmates completing the Jail's 90-day ORTP decreased slightly to 101, down from the 123 that completed the Program in FY19. This decrease is largely due to the fact that the program was only 90 days in previous years and it has increased to 120 days in FY20. A total of 5 offenders completed the 2-week Anger Management Training, 13 offenders completed the Detention Center's 8-session Substance Abuse Awareness training, 35 males completed the FIT, 36 females completed MIT, and 131 offenders completed the Detention Center's Pre-Release Training Program.

GED preparation courses are offered in coordination with Lord Fairfax Community College. In FY20, 2 inmates received their GED while incarcerated.

## Financial Management Activities

FY20 expenditures were comparable with FY19 expenditures. The FY20 cost per inmate day averaged \$98.70, up from \$89.34 in FY19. \*\*\* (Actual Expenditures (-) debt service divided by total inmate days.)

	<b>FY19 (Actual)</b>	<b>FY20 (Actual)</b>
<b>Personnel</b>	\$ 15,353,173	\$ 15,624,433
<b>Operating</b>	\$ 4,363,038	\$ 4,133,523
<b>Capital</b>	\$ 257,909	\$ 162,514
<b>Debt Service</b>	\$ 1,574,948	\$ 1,580,569
<b>Total</b>	\$ 21,549,068	\$ 21,501,039

The major expenses of the Jail's budget included:

	<b>FY19 (Actual)</b>	<b>FY20 (Actual)</b>
<b>Food Service</b>	\$ 921,949	\$ 955,698
<b>Inmate Health Care</b>	\$ 1,688,834	\$ 1,267,840
<b>Facility Maintenance</b>	\$ 51,881	\$ 61,092
<b>Utilities</b>	\$ 747,483	\$ 842,234
<b>Inmate Clothing &amp; Housekeeping</b>	\$ 138,959	\$ 126,198

## **FY20 Accomplishments**

- Increased the PAPIS grant award and was able to hire a PT Programs assistant
- Installed a new fuel tank for the emergency generator
- Installed a bullet resistant barrier for the Main Jail's lobby reception desk
- Developed the SOTT training platform
- Installed video visitation and inmate tablets into the housing units

## **FY21 Goals & Objectives**

- Repair and resurface critical areas of the parking lot
- Install body scanner at the Community Corrections building
- Automate the Community Corrections key system using the Morse Key watcher system
- Hire one full-time Program assistant or 1 more part time assistant
- Rebuild the Community Programs that have been stifled by COVID-19
- Ability to have all sworn staff issued a protective vest and duty weapon
- Scan incoming mail
- Expand SOTT training to include building protection and off-site deployment
- Extend the Staff fitness area
- Remodel the Medical Department to accommodate medical supply storage and security of workstations
- Implement mobile medical kiosks for medical intakes and sick calls

James F. Whitley  
Superintendent

2 – Annexes – (Jail Authority Membership and Mission and Organization)

Annex A

**Northwestern Regional Jail Authority Representation**

Kris Tierney - Frederick County Administrator- Chairman

Judith McCann-Slaughter – Frederick County

Supervisor Robert Wells – Frederick County

Sheriff Lenny Millholland – Frederick County

Supervisor Charles DeHaven (Alternate) – Frederick County

Sheriff Les Taylor – City of Winchester

Mary Beth Price – (Interim) City of Winchester (City Counsel Appointment)

Bill Wiley – City of Winchester

John R. Piper – Chief of Police, City of Winchester – Vice Chairman

John D. Smith, Jr. (Alternate) – Mayor, City Council

Chris Boies – Clarke County Administrator

Jimmy Wyatt – Clarke County Citizen Representative

Sheriff Anthony Roper – Clarke County

Doug Lawrence (Alternate) – Clarke County

Sheriff Robert Mosier – Fauquier County

Supervisor Christopher Butler – Fauquier County

Erin M. Kozanecki – Deputy County Administrator, Fauquier County

**M**ission: To provide correctional and court directed diversion services in support of regional criminal justice operations.

Annex B

**O**rganization

