

Northwestern Regional Adult Detention Center



2019 Annual Report



Northwestern Regional Adult Detention Center

141 Fort Collier Road
Winchester, VA 22603



SUBJECT: Fiscal Year 2019 Annual Report

Introduction

This Annual Report represents the highlights of the Jail’s FY19 activities and is intended to provide general information to the public regarding the Jail’s demographics, operations, and management posture. The information contained herein is compiled from statistics and reports maintained and generated throughout the year.

Mission & Organization

The Detention Center’s mission is to provide correctional services in support of criminal justice operations in Clarke County, Fauquier County, Frederick County and the City of Winchester. In addition to traditional incarceration operations, those services included Community Inmate Workforce Activities, Work Release, Home Electronic Monitoring (HEM), Local Offender Probation, and the formal monitoring of criminal defendants awaiting trial (Pretrial Services).

Staff

The number of positions left vacant because of financial constraints in the FY 19 budget consisted of (1) sworn position and (4) civilian positions for a total of (5) vacancies. The budgeted Jail staff at the end of FY19 consisted of (149) funded Officer positions and (55) civilian positions.

Personnel as of June 30, 2019

| | Authorized | Assigned |
|--------------|------------|------------|
| Sworn | 150 | 134 |
| Support | 59 | 50 |
| Total | 209 | 184 |

Inmate Demographics

The daily population during FY19 averaged 613 inmates, an increase of approximately 2% from the FY18 average of 605. In FY19, females represented approximately 22% of the population.

There were 164 less Jail admissions in FY19 than in FY18. A total of 4,336 commitments were processed in FY19, a 3.6% decrease.

Use of the Jail among the four (4) participating jurisdictions in FY19 shifted slightly with Fauquier's share increasing by 0.84% (18.13%) and Winchester's share increasing by 0.10% (37.51%). Clarke County's share decreased by 0.07% (4.13%) as well as Frederick County who saw a decrease of 0.87% (40.23%).

Security Activities

There were 164 incidents in FY19 that occurred which required some form of physical intervention to gain inmate compliance, protect an inmate from another, and/or to protect an inmate from themselves, compared to 201 incidents in FY18. Only 22 of the 164 incidents in FY19 involved the use of a chemical deterrent.

There were (8) incidents of inmate assaults upon staff, up from (3) from the previous year.

Inmate Grievances & Litigation

The inmate grievance procedure provides inmates a formal opportunity to appeal Detention Center operational and policy practices as well as their individual treatment. Inmates must exercise the grievance procedure prior to initiating litigation.

In FY19, inmates submitted (63) inmate grievances through the chain of command, a decrease of (61) from FY18. Only 6% of those grievances were determined to have merit and resulted in constructive action.

Of the four pending litigations, three have been resolved. Each of those cases that were resolved, defendants received summary judgment and the cases were dismissed.

Inmate Support Services

Chronic care admissions decreased by approximately 5% in FY19. A total of 1,205 inmates were identified at the time of admission as suffering from some serious chronic health condition, compared to 1,264 in FY18. The number of persons admitted with a pre-existing mental illness increased this year. A total of 685 inmates admitted this year acknowledged a pre-existing mental illness at the time of their incarceration, up from 653 in FY18.

Operating three (3) full service kitchens, the Food Service staff prepared a total of 734,872 meals in FY19, at an average cost of \$1.24 each.

The Transportation department conducted many inmate transports during FY19:

Local courts: 4,398 Inmates transported

Department of Corrections: 117 Inmates Transported

Doctor/Dental/Other appointments: 347 Inmates transported

Inmate Work Activities

The Work Release population during FY19 averaged about 34 inmates, comparable to FY18. The Community Inmate Workforce Program contributed more than 71,525 man-hours of labor to our surrounding communities, comparable to FY18.

Jail Diversions

An average of 16 inmates per month were assigned to the Detention Center's Home Electronic Monitoring (HEM) Program in FY19.

Court Service Activities

The Alcohol Safety Action Program (ASAP) received 1,368 referrals in FY19, 7% less than in FY18 when 1,474 were received.

Local Probation referrals totaled 568. About 77% of the referrals were deferred dispositions. Performance measures include successful closure rate for misdemeanants (68%) and successful closure rate for felons (63%).

Pretrial Services received 565 placements in FY19. Video Arraignment completed 1,025 bond hearings with 54% of the defendants ordered for release. Out of all the pretrial placements, about 30% were released to Pretrial supervision with an unsecure bond. Performance measures include successful closure rate (85%), court appearance rate (94%), and public safety rate (94%).

Inmate Program Activities

The Jail's Inmate Program Section provided Offender Reentry Training (ORTP), Anger Management Training, Substance Abuse Awareness, Father's in Training (FIT)/Mother's in Training (MIT) and Pre-Release Orientation for the inmate population during the year. The number of inmates completing the Jail's 90-day ORTP decreased slightly to 123, down from the 128 that completed the Program in FY18. A total of 13 offenders completed the 2-week Anger Management Training, 18 offenders completed the Detention Center's 8-session Substance Abuse Awareness training, 35 males completed the FIT, 20 females completed MIT, and 197 offenders completed the Detention Center's Pre-Release Training Program comparable to FY18.

GED preparation courses are offered in coordination with Lord Fairfax Community College. In FY19, 17 inmates received their GED while incarcerated. The Jail also offered a Career Readiness Program in which 24 inmates graduated from in FY19.

Financial Management Activities

FY19 expenditures increased over FY18 expenditures by about \$1.5M. The major increase to expenditures was in Personnel (\$800k), which consisted of a merit/Cost of Living adjustment (\$356k), an increase to Health Insurance costs (\$65k), increased Overtime costs (\$162k higher than FY18) and a new pay system that the County implemented in April, 2019, going from a current pay system to an arrears pay cycle (\$214k). Other increases were due to inmate medical care and the purchase of a Body scanner to be used to keep contraband out of the facility. The FY19 cost per inmate day averaged \$89.34, up from \$83.61 in FY18. *** (Actual Expenditures (-) debt service divided by total inmate days.)

| | FY18 (Actual) | FY19 (Actual) |
|---------------------|----------------------|----------------------|
| Personnel | \$ 14,540,681 | \$ 15,353,173 |
| Operating | \$ 3,861,801 | \$ 4,363,038 |
| Capital | \$ 52,668 | \$ 257,909 |
| Debt Service | \$ 1,588,456 | \$ 1,574,948 |
| Total | \$ 20,043,606 | \$ 21,549,068 |

The major expenses of the Jail's budget included:

| | FY18 (Actual) | FY19 (Actual) |
|---|----------------------|----------------------|
| Food Service | \$ 913,378 | \$ 921,949 |
| Inmate Health Care | \$ 1,187,539 | \$ 1,688,834 |
| Facility Maintenance | \$ 53,571 | \$ 51,881 |
| Utilities | \$ 695,023 | \$ 747,483 |
| Inmate Clothing & Housekeeping | \$ 150,403 | \$ 138,959 |

FY19 Accomplishments

- Completion of security system upgrade
- Installed body scanner in the Booking area that enhances the security of the institution by detecting a wide range of contraband
- Installed security screening on Pod 3 Outdoor Recreation areas
- Achieved 20% growth in the Work Release program
- Replaced Community Correction Center's remaining 2 hot water heaters
- Installed offices in the Administration area for IT personnel
- Purchased two new vehicles to update the facility's aging vehicle fleet

FY20 Goals & Objectives

- Repair and resurface critical areas of the parking lot
- Install eye wash stations in each medical department, booking, laundry and kitchens
- Establish partnership with LFCC for vocational certification programs
- Install a new fuel tank for the emergency generator
- Install a bullet resistant barrier for the Main Jail's lobby reception desk
- Continue to develop the SOTT training platform
- Install video visitation and inmate tablets into the housing units, ORTP program, work release and the CIWF program. Tablets will be used to enhance the GED, MT1, and CRC programs and allow access to vocational degree programs through LFCC for community inmate workers and work release inmates.
- Install body scanner at the Community Corrections building
- Automate the Community Corrections key system using the Morse Key watcher system

James F. Whitley
Superintendent

2 – Annexes – (Jail Authority Membership and Mission and Organization)

Annex A

Northwestern Regional Jail Authority Representation

Kris Tierney - Frederick County Administrator- Chairman

Sheriff Les Taylor – City of Winchester – Vice Chairman

Judith McCann-Slaughter – Frederick County

Supervisor Robert Wells – Frederick County

Sheriff Lenny Millholland – Frederick County

Supervisor Charles DeHaven (Alternate) – Frederick County

Eden Freeman – City of Winchester (City Counsel Appointment)

Bill Wiley – City of Winchester

John R. Piper – Chief of Police, City of Winchester

John D. Smith, Jr. (Alternate) – Mayor, City Council

David L. Ash – Clarke County Administrator

Jimmy Wyatt – Clarke County Citizen Representative

Sheriff Anthony Roper – Clarke County

Barbara Byrd (Alternate) – Clarke County

Sheriff Robert Mosier – Fauquier County

Supervisor Christopher Butler – Fauquier County

Catherine M. Heritage – Deputy County Administrator, Fauquier County

Mission: To provide correctional and court directed diversion services in support of regional criminal justice operations.

Annex B

Organization

